

Toilet Policy

Scalford Church of England School



The named persons for drawing up and leading the review of this policy are:
Mrs M Waring

Headteacher:

M. Waring

Policy reviewed: 02.02.15

Date of next review: Feb 2017

This document is freely available to the entire school community. It has been approved by the school governors and pupils, and made available in the school newsletter, website and prospectus.

Aims

- To maximise access to pupils' toilet facilities during the day to promote the health, wellbeing and learning opportunities of all pupils.
- To provide good quality toilet facilities throughout the school.

Rationale: Why we are writing this policy?

- The school recognises that well-maintained toilet facilities where pupils feel comfortable and safe and have open access to throughout the school day, are essential for health, wellbeing, and learning.
- We value and respect our pupils and want them to be able to benefit from good provision and practice.

Objectives: What do we want to achieve?

- To ensure that this policy is both accepted and upheld by the whole school community - school management, staff, pupils, governors, parents, site manager, cleaning and ancillary staff.
- To keep all toilets open and available to pupils throughout the school day. While pupils can use toilet facilities at break and lunchtimes if they need to, we ensure pupils have access at all times. We recognise that toilet needs are highly individual and do not conform to regimental timetables. We recognise that some pupils only feel comfortable going to the toilet when others are not around and will allow children to quietly use the toilet without adverse comment.
- To ensure that the toilet facilities are suitable for the range of anticipated users, including pupils with disabilities and special needs, with adequate lighting, fixtures and fittings.
- To ensure the toilet facilities cater for the needs of all pupils from ethnic and religious communities, and ensure these needs are met in a sensitive, informed and appropriate manner.
- To ensure that the toilet facilities provide visual privacy for users.
- To ensure that all toilet areas have properly maintained supplies at all times of warm and cold water, soap, hand drying facilities and toilet roll, provided at a convenient height.
- To ensure sanitary disposal units in a female cubicle, serviced on a regular basis and to provide sanitary wear, where applicable (stored in the school office).
- To implement and maintain an effective toilet cleaning, supervision and inspection regime to ensure proper standards of provision and cleanliness, throughout the school day.
- To locate drinking water supplies and outlets in safe and appropriate locations, and not in toilet areas.
- To actively seek the views of the whole school community in relation to any concerns about toilet provision and access issues (ensuring a child friendly procedure for pupils to report deficiencies or problems) and to respond seriously to these and deal promptly with any problems highlighted by the pupils.
- To actively consult and involve the pupils in managing the toilets (via the School Council).
- To encourage pupils to respect the toilets and each other (via the School Council, in PSHE lessons, in teacher discussion times, in the Social, Emotional Aspects of Learning (SEAL) programme) and for pupils to establish a Pupil Code of Conduct in toilets.
- To deal with toilet management issues at appropriate School Council, staff and parent meetings.
- To implement and maintain reviews of the policy to monitor that it is being adhered to and remains relevant.